



10570 S. Federal Hwy., Suite 300• Port St. Lucie, FL 34952
www.cckids.net

Series: 1000: Funding & Fiscal Management

Policy Name: Medicaid Child Welfare Specialty Plan and Enrollment for In-Home Cases
Policy Number: 1017

Origination Date: 8/1/2014

Revision Date: July 1, 2018

Regulation: CBCIH Policy Procedure Series 700, Number 701

Attachments:

Policy:

It is the policy of Communities Connected for Kids to establish the method used to ensure consistent, timely and appropriate enrollment of recipients in the Medicaid Child Welfare Specialty Plan (CWSP). CBCIH has subcontracted with Communities Connected for Kids to coordinate and facilitate the enrollment process.

Procedure:

1. COMMUNITIES CONNECTED FOR KIDS and its CMOs will educate families on available benefits using CBCIH approved materials for In-Home Judicial and Non-Judicial cases:
 - a. The Dependency Case Manager (DCM) will consult with the Eligibility Specialist to determine if a family should apply for benefits, including Medicaid, is already enrolled in a Medicaid managed health care plan or is receiving other Third Party Benefits.
 - b. At the home visit, the DCM will gather health care information along with other required and necessary case information from the parent/caregiver.
 - c. The DCM will coordinate with Eligibility and the Nurse Care Coordinator for the completion of the Health Risk Assessment for youth receiving Medicaid.

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- d. Parents/caregivers with a current Medicaid health care plan will be informed that correspondence will be sent to them from the Agency for Health Care Administration (AHCA) within the next 60 days informing them of the choice to select the CWSP as their health care plan.
 - e. Parents/caregivers with no Medicaid or Third Party insurance should be advised to complete the ACCESS application to determine eligibility for benefits, which includes Medicaid.
 - f. Parents/caregivers with active Third party insurance through employment are not eligible for the CWSP, unless their coverage is lost during the time their child welfare case is open.
2. Eligibility will notify the assigned DCM when a youth is enrolled on the CWSP.
 3. The DCM, upon learning that a child who is receiving In-Home Judicial services for medical neglect is enrolled in the CWSP, will provide notification to the Nurse Care Coordinator to begin coordination of care.
 4. The DCM shall provide the parent/caregiver a list of providers within the CWSP Network. The DCM shall be responsible for knowing which providers are being utilized for each case.
 5. Utilization Management Supervisor and Eligibility staff will review the monthly Turnaround File available through the DCF Web portal; after review, Eligibility staff shall correct errors which may be impacting enrollment. If the error cannot be corrected by COMMUNITIES CONNECTED FOR KIDS , the information will be forwarded to a Regional Coordinator for follow up.
 6. For additional information on eligibility and enrollment, please refer to COMMUNITIES CONNECTED FOR KIDS Policy TBA Eligibility Verification.

Approved: Carol Deloach

Carol Deloach, CEO

July 1, 2018

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