



Series: 1200 Human Resources

Policy Name: Smoking

Policy Number: 1225

Origination Date: 11/01/2013

Revision Date: July 1, 2018

Regulation: N/A


Policy: Communities Connected for Kids is committed to providing a safe and healthy environment for employees, individuals served, and visitors. Therefore, smoking is not permitted, unless Communities Connected for Kids provides designated smoking areas.

Procedure:

All Communities Connected for Kids working areas are designated as smoke-free. This includes, but is not limited to office space, common areas, and company owned or leased vehicles.

Employees are not permitted to smoke in the presence of individuals served or their families.

Communities Connected for Kids provides benefits through the national prescription plan to help eligible employees and their dependents stop smoking. These benefits include over-the-counter smoking cessation products. For additional information on plan coverage, contact the Human Resources Director.

Approved: 

Carol DeLoach, CEO

July 1, 2018