



**Series:** 1200 Human Resources

**Policy Name:** Assistance for Employees who are the Subject of a legal claims

**Policy Number:** 1243

**Origination Date:** 08/28/15

**Revision Date:** July 1, 2018

**Regulation:** N/A

**Policy:**

Communities Connected for Kids will make every effort to ensure that staff who are the subject of a legal claim that arose during the scope of their employment will be provided legal assistance to handle the claim.

It is generally the practice of Devereux CBC to defend all employees who are the subject of a legal claim that arises from their scope of employment with Devereux CBC. The type and amount of assistance provided is determined on a case by case basis and is mutually agreed upon by Devereux CBC and the subject employee. Assistance will only be provided if it is determined that doing so is in the best interest of Devereux CBC.

Approved: Carol DeLoach

Carol DeLoach, CEO

July 1, 2018