

Series: 500 Training & Supervision

Policy Name: Child Welfare Professional Recertification

Policy Number: 506

Origination Date: 01/30/15

Revision Date: 3/29/19

Regulation: 65C-33

Policy: Communities Connected for Kids (CCKids) requires that staff maintain Certification as a condition of employment.

Procedure:

- In order to be eligible for recertification, it is required that every Certified Child Welfare Professional
 - Be employed by a child welfare agency
 - Continue to fulfill his/her job requirements
 - Participate in and document a minimum of 40 hours of professional development training as follows:
 - 20 hours between November 1st and October 1st of the first year
 - 20 hours earned between November 1st and October of the following year.
- Continuing education must meet the requirements of the Florida Certification Board and include a wide variety of core competency elements in order to expand the knowledge, proficiency and awareness of each certified professional and must be administered by qualified providers approved by the Florida Certification Board.
- Renewal fees must be paid to the Florida Certification Board on or before October 31st of the renewal year. Staff may request that CCKids deduct \$50.00 from 4 of the staff's paychecks to cover the cost of certification renewal.
- Staff must maintain documentation of compliance with CEU requirements for three (3) years in case of audits.

Approved: Carol Deloach

Carol A. Deloach, CEO

3/29/19