



Series: 500 Training & Supervision

Policy Name: Code of Ethics

Policy Number: 507

Origination Date: 01/30/15

Revision Date: 3/29/19

Regulation: NASW Code of Ethics, Florida Certification Board Code of Ethics

Policy:

Communities Connected for Kids (CCKids) staff will operate in accordance with all applicable federal and state statutes, regulations, guidelines and professional standards in order to maintain the integrity of the organization.

1. In addition, certified professional are expected to follow the Florida Certification Board code of ethical and professional conduct at all times.
2. Falsification of time and/or other records will result in disciplinary action and will result in termination for cause.
3. All reports of potential falsification will be reported to the Inspector General Office as well as the Florida Certification Board.
4. An applicant or certified professional shall report all arrests and case disposition, regardless of adjudication to any felony or first degree misdemeanor crime. Such report must be received within 72 hours of release from any state or federal confinement.
5. All complaints must be submitted in writing, on the Florida Certification Board Ethics Complaint Form, within no more than 30 calendar days of becoming aware of the allegation. The Director of Organizational Development and Learning will maintain liaison with the Florida Certification Board regarding the progress of any complaints against CCKids staff.
6. The Florida Certification Board Ethics Complaint Form is maintained on the Florida Certification Board's website at www.flcertificationboard.org/Ethics.cfm. Submit the completed form to the FCB as follows:

Florida Certification Board
CONFIDENTIAL
Director of Certification
1715 South Gadsden Street
Tallahassee, FL 32301

4. Should the Florida Certification Board become aware of a possible violation of the Code of Ethics, the Director of Certification may, on behalf of the Florida Certification Board, file a formal complaint against a certified professional. Individuals found in violation of the code are subject to disciplinary action up to and including revocation of the credential.

Approved: Carol Deloach

Carol A. Deloach, CEO



3/29/19