



Series: 300: Child and Family Services

Policy Name: Extension of Guardianship Assistance Payments (EGAP)

Policy Number: 318

Regulations: F.A.C. 65C-44, F.S. 39.6225, F.S. 409.175, CFOP 170-10

Origination Date: 7/1/19

Revision Date:

Procedure: The purpose of the extension of guardianship assistance payment is to add financial payments and Medicaid available to permanent guardians to enable them to provide care for a qualifying child until 21 years of age.

1.Extension of Guardianship Assistance Program

- a) Families shall be notified of the Extension of Guardianship Assistance Payment when they are entering into an agreement for a child who has attained 16 or 17 years of age.
- b) The initial Guardianship Assistance Agreement (GAA) shall document the caregiver's intent to opt in or out of the Extension of Guardianship Assistance Program.
- c) The "Extension of Guardianship Assistance Agreement (EGAA) Between the Department of Children and Families, Young Adult and Guardians Regarding Payments and Services," CF-FSP 5434, June 2019, incorporated by reference and available at <http://www.flrules.org/Gateway/reference.asp?No=Ref-10806>, must be executed prior to the child's 18th birthday.
- d) Written notification regarding the need to execute the EGAA and program requirements must be mailed to the guardian 60 days prior to the child's 18th birthday. If the EGAA is not received at least 30 days prior to the child's 18th birthday, an additional attempt to notify the guardian should occur 30 days prior to the child's 18th birthday. The CCKids designee, is responsible for providing the written notification.



e) Upon receipt of the EGAA from the guardian, supporting documentation that the young adult meets one of the qualifying activities, as outlined in 39.6225, must be attached.

(1) Completing secondary education or a program leading to an equivalent credential.

- Copy of the most recent report card documenting that the child is in good standing based on his/her academics and attendance.
- Copy of the young adult's attendance record.
- If the young adult has an IEP, a copy of young adult's IEP must be accompanied by one of the items above

(2) Enrolled in an institution which provides post-secondary or vocational education.

- Copy of the most recent transcript documenting that the child is in good standing based on his/her academics and attendance.
- A letter on the institution's letterhead from the academic advisor stating the young adult is in good standing based on his/her academics and attendance.

(3) Participation in a program or activity designed to promote or remove barriers to employment

- Copy of the most recent transcript documenting the young adult is in good standing based on his/her academics and attendance.
- A letter on the institution's letterhead from the academic advisor stating the young adult is in good standing based on his/her academics and attendance.

(4) Employed for at least 80 hours per month.

- Copies of the most recent pay stubs that equate to at least 80 hours per month
- A letter on the employer's letterhead from the employer stating that the young adult is employed and has worked a minimum of 80 hours per month.

(5) Documentation that the young adult is incapable of doing any of the qualifying activities due to a medical condition.

(6) A young adult who is on a semester, summer break, or other break, but enrolled in the school the previous semester and will be enrolled after the break, is considered enrolled in school.

f) The EGAA must be signed by the CCKids designee within ten business days of receipt.

g) The Extension of Guardianship Assistance Payments are not authorized until all parties have signed the agreement and supporting documentation of the qualifying activity has been received by the CCKids designee to process payment.

h) Redetermination of the young adult's participation in a qualifying activity, as outlined in section e above, must be completed by the CCKids designee every 6 months.

i) Documentation regarding the young adult's continued participation in a qualifying activity must be received no later than 45 business days after the 6 month re-determination.

j) Extension of Guardianship Assistance Payments may be made until the young adult reaches 21 years of age, if the young adult is determined to meet eligibility criteria during the annual redetermination periods.



Approved: Carol Deloach
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